

**City of Maple Ridge**

**COUNCIL WORKSHOP MINUTES**

**JUNE 13, 2023**

The Minutes of the Council Workshop Meeting held virtually and hosted in the Council Chambers on June 13, 2023, at 11:00 am at City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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<i><b>PRESENT</b></i>	<i><b>Appointed Staff</b></i>
<i><b>Elected Officials</b></i>	P. Hlavac-Winsor, General Counsel/Acting Corporate Officer
Mayor D. Ruimy	S. Labonne, Deputy Chief Administrative Officer
Councillor K. Carreras	A. Nurvo, Deputy Corporate Officer
Councillor O. Dozie	
Councillor J. Dueck	<i><b>Other Staff as Required</b></i>
Councillor S. Schiller	K. Anastasiadis, Manager of Intergovernmental Affairs
Councillor J. Tan	A. Dhillon, Committee Clerk
Councillor A. Yousef	C. Goddard, Director of Planning
	A. Grochowich, Manager of Community Planning
<i><b>ABSENT</b></i>	M. Halpin, Manager of Transportation
	C. Howes, Clerk 3
	Z. Lifshiz, Director of Strategic Development, Communications and Public Engagement
	M. McMullen, Manager of Development and Environmental Services
	D. Olivieri, Manager of Corporate Planning and Consultation
	R. Ollenberger, Manager of Infrastructure Development
	P. Shafizadeh, Senior Planner
	H. Singh, User Support Assistant II
	F. Smith, Director of Engineering
	T. Thompson, Director of Finance
	M. Van Dop, Fire Chief
	T. Westover, Director of Economic Development

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Note: These Minutes and a video of the meeting are posted on the City's Web Site at <https://mapleridge.primegov.com/public/portal>

Note: Councillor Dozie participated in the meeting electronically.

1. **CALL TO ORDER** – 11:00 am
  - 1.1 Territorial Acknowledgement

The Mayor provided the territory acknowledgement.

The Mayor acknowledged and thanked all of the numerous agencies, staff and volunteers involved in assisting those affected by the tragedy of the recent fire in downtown Maple Ridge.

**2. APPROVAL OF THE AGENDA**

**2.1 Approval of Agenda**

R/2023-WS-029

Moved, seconded, and CARRIED

**THAT the agenda of the June 13, 2023, Council Workshop Meeting be approved as circulated.**

**3. MINUTES**

**3.1 Adoption of Minutes**

R/2023-WS-030

Moved, seconded, and CARRIED

**THAT the minutes of the April 25, 2023, Council Workshop Meetings be adopted.**

**4. PRESENTATIONS AT THE REQUEST OF COUNCIL - Nil**

**5. UNFINISHED AND NEW BUSINESS**

**5.1 Fire Protection Master Plan**

Presentation by Ernie Polson, FireWise Consulting Ltd., summarizing the report and recommendations. Mr. Polson and staff answered questions of Council.

**5.2 UBCM Extreme Temperature Risk Mapping, Assessment & Planning Program**

Staff report dated June 13, 2023, recommending that staff be directed to submit the "Maple Ridge Extreme Temperature Risk Mapping" to the UBCM Extreme Temperature Risk Mapping, Assessment & Planning Program, that staff provide overall grant management of the project, and that the 2023-2027 Financial Plan be amended to allocate funds for the City's portion of project funding.

M. Van Dop, Fire Chief, provided a presentation and staff responded to questions of Council.

R/2023-WS-031

Moved, seconded, and CARRIED

**That staff be directed to submit the "Maple Ridge Extreme Temperature Risk Mapping" to the UBCM Extreme Temperature Risk Mapping, Assessment & Planning Program; and further**

**That staff be directed to provide overall grant management for the "Maple Ridge Extreme Temperature Risk Mapping" project; and further**

**That staff be directed to amend the 2023-2027 Financial Plan to allocate \$70,000 from Gaming Revenue for the City's portion of project funding.**

**5.3 Development Application Review Process (Submission of A Complete Application Prior to First Reading)**

Staff report dated June 13, 2023, recommending that in order to streamline the development application review process to expedite development approval and housing construction, staff bring forward a bylaw amending the Maple Ridge Development Procedures Bylaw No. 5879-1999 and amendments to the

Development Information Meeting Policy No. 6.20. Further recommendations include that staff review and bring forward the Development Sign Policy No. 6.21, and that feedback be obtained from the Urban Development Institute and Homebuilders Association Vancouver.

P. Shafizadeh, Senior Planner, provided a presentation and staff responded to questions of Council.

R/2023-WS-032

Moved, seconded, and CARRIED

1. That staff bring forward a bylaw amending the Maple Ridge Development Procedures Bylaw No. 5879 - 1999, as discussed in section 2.3 and in accordance with Appendix A of this report, for first, second, and third readings, to:
  - a. require submission of complete applications, including the associated Official Community Plan amendment, development permit, development variance permit, and subdivision applications, if required, and the required detailed information and technical reports, prior to consideration of first reading, for any application involving a zoning amendment bylaw; and
  - b. require a pre-application meeting prior to submission of a complete application for a zoning amendment bylaw with or without an Official Community Plan amendment, development variance permit, development permit, temporary use permit, or subdivision, with a number of exceptions subject to approval of the Director of Planning, or their designate;
2. That staff bring forward amendments to the Development Information Meeting Policy No. 6.20 to incorporate the proposed changes related to the application review process, as discussed in section 2.3 and in accordance with Appendix B of this report;
3. That staff review and bring forward amendments to the Development Sign Policy No. 6.21 in a separate future report to update the Policy and incorporate the proposed changes related to the application review process, as discussed in section 2.3 of this report;
4. That feedback be obtained from the Urban Development Institute and Homebuilders Association Vancouver, regarding the proposed changes to the application review process, as discussed in section 2.3 of this report; and
5. That the proposed Maple Ridge Development Procedures Amending Bylaw No. 7931-2023 and the amended Development Information Meeting Policy No. 6.20, as outlined in Appendices A and B of this report, or as amended, be brought forward for final adoption and Council approval, following receipt of the feedback from the Urban Development Institute and Homebuilders Association Vancouver.

## RECESS AND RECONVENE

### R/2023-WS-033

Moved, seconded, and CARRIED

THAT the meeting be recessed at 1:23 pm for half an hour.

### R/2023-WS-034

Moved, seconded, and CARRIED

THAT the meeting be reconvened at 1:58 pm.

Note: The meeting reconvened at 1:58 pm with all members of Council present except Councillor Carreras.

## 5. UNFINISHED AND NEW BUSINESS (*continued*)

### 5.4 Revision to Single-Family Frontage Requirements for Building Permit Applications

Staff report dated June 13, 2023, recommending that staff bring forward a bylaw amending Maple Ridge Subdivision and Development Servicing Bylaw No. 4800-1993, to eliminate frontage improvements for single-family building permit applications, for first, second, and third readings.

R. Ollenberger, Manager of Infrastructure Development, provided a presentation and staff responded to questions of Council.

### R/2023-WS-035

Moved, seconded, and CARRIED

**That staff bring forward a bylaw amending Maple Ridge Subdivision and Development Servicing Bylaw No. 4800 - 1993 to eliminate frontage improvements for single-family building permit applications for first, second and third readings.**

### 5.5 UBCM Grant Program: Complete Communities

Staff report dated June 13, 2023, recommending that staff be directed to submit a Complete Communities grant application to UBCM to undertake the proposed scope of work, as outlined in this report, specifically the policy work associated with the development of the in-stream Lougheed Transit Corridor Area Plan.

A. Grochowich, Manager of Community Planning, provided a presentation and staff responded to questions of Council.

### R/2023-WS-036

Moved, seconded, and CARRIED

**That staff be directed to submit a Complete Communities grant application to UBCM to undertake the proposed scope of work, as outlined in the report titled "UBCM Grant Program: Complete Communities" dated June 13, 2023; noting the City of Maple Ridge's willingness to provide overall grant management for the Complete Communities Grant.**

5.6 UBCM Resolutions Review

Staff report dated June 13, 2023, recommending that Members of Council review and discuss proposed resolution topics in order to create a mutually agreed list for submission to UBCM.

K. Anastasiadis, Manager of Intergovernmental Affairs, provided a presentation and staff responded to questions of Council.

R/2023-WS-037

Moved, seconded, and CARRIED

**THAT the proposed resolution re Alternate Modes of Transportation, as attached to Staff Report dated June 13, 2023 titled UBCM Resolutions Review, be submitted to UBCM.**

with Mayor Ruimy opposed

R/2023-WS-038

Moved, seconded, and CARRIED

**THAT the proposed resolution re Diversion Court, as attached to Staff Report dated June 13, 2023 titled UBCM Resolutions Review, be submitted to UBCM.**

with Councillor Tan opposed

R/2023-WS-039

Moved, seconded, and CARRIED

**THAT the proposed resolution re Flood Mitigation Measures, as attached to Staff Report dated June 13, 2023 titled UBCM Resolutions Review, be submitted to UBCM.**

with Councillor Tan and Councillor Yousef opposed

R/2023-WS-040

**With the unanimous consent of Council, Mayor Ruimy called for reconsideration of the following Motion.**

R/2023-WS-039

**THAT the proposed resolution re Flood Mitigation Measures, as attached to Staff Report dated June 13, 2023 titled UBCM Resolutions Review, be submitted to UBCM.**

**The vote was called and declared DEFEATED.**

R/2023-WS-041

Moved, seconded, and DEFEATED

**THAT the proposed resolution re Provincial Police Force, as attached to Staff Report dated June 13, 2023 titled UBCM Resolutions Review, be submitted to UBCM.**

with Mayor Ruimy and Councillors Dozie, Dueck, Schiller and Tan opposed

R/2023-WS-042

Moved, seconded, and DEFEATED

**THAT the proposed resolution re Rainwater Harvesting, as attached to Staff Report dated June 13, 2023 titled UBCM Resolutions Review, be submitted to UBCM.**

with Mayor Ruimy and Councillors Dozie, Dueck and Tan opposed

R/2023-WS-043

Moved, seconded, and CARRIED

**THAT the proposed resolution re Treatment on Demand, as attached to Staff Report dated June 13, 2023 titled UBCM Resolutions Review, be submitted to UBCM.**

with Mayor Ruimy and Councillor Tan opposed

R/2023-WS-044

Moved, seconded, and CARRIED

**THAT the proposed resolutions re Alternate Modes of Transportation, Diversion Court and Treatment on Demand, as attached to Staff Report dated June 13, 2022 titled UBCM Resolutions Review, be submitted to UBCM;**

**AND further that final policy resolutions include sufficient research and justification narrative from Members bringing forward those respective resolutions to the June 27, 2023 Council meeting.**

**6. CORRESPONDENCE – Nil**

**7. BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL – Nil**

**8. MATTERS DEEMED EXPEDIENT – Nil**

**9. ADJOURNMENT – 4:10 pm**

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D. Ruimy, Mayor

Certified Correct

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P. Hlavac-Winsor, Acting Corporate Officer